



APPLICANT DECLARATION FORM

[TO BE COMPLETED BY THE ZONE INVESTOR/GRANT APPLICANT]

ZONE INVESTOR/APPLICANT NAME |

BUSINESS NAME |

CONTACT PHONE |

CONTACT EMAIL |

PHYSICAL ADDRESS OF PROPERTY |

NARRATIVE SUMMARY | *(Summarize the project, including building use and owner, a summary of work completed, and the timeline of the project) **RPIG application only***

[TO BE COMPLETED BY THE ZONE INVESTOR/GRANT APPLICANT OR CPA]

THRESHOLD MET

- Real Property Investment Grant (RPIG)**
 - New Construction project (\$500,000 threshold met)
 - Rehab/Expansion project (\$100,000 threshold met)
- Job Creation Grant (JCG)**
 - JCG 4-job minimum met

CPA ATTESTATION

- Real Property Investment Grant (RPIG) (CPA Attestation required for all)
 - CPA Attestation completed and part of submission
- Job Creation Grant (JCG) (CPA Attestation is required for JCGs except when applicant has base year employment at or below 100 PFTP and grant-eligible positions at or below 25 PFTP.)
 - CPA Attestation completed and part of submission
 - No CPA Attestation required

RPIG APPLICANTS ONLY

PERMITS & FINAL PLACED IN SERVICE DOCUMENTS

- If permits required by locality, then a Certificate of Occupancy or Final Inspection is required.
 - Certificate of Occupancy (C.O.) from locality provided
 - Final Inspection from locality provided (no C.O. required)
- If permits not required by locality, then a third-party inspection must be provided.
 - Third-party inspection provided and is FINAL.

ELIGIBLE USE

- Commercial
- Industrial
- Mixed-Use (at least 30% commercial or industrial)

JCG APPLICANTS ONLY

JCG WORKSHEET

Worksheet required for all first-time JCG applicants and any applicants that did not require submission of the CPA Attestation

- JCG Worksheet completed and part of submission
- JCG Worksheet NOT required
- Not applicable (if RPIG submission)

Declaration | *I, the undersigned, on behalf of the zone investor/applicant, declare that I have made the management decisions necessary to complete this application and this application has been examined by me and is an accurate statement. I have disclosed all the required documentation so that the CPA could perform the Agreed Upon Procedures established by DHCD. I am authorized to sign on behalf of the zone investor/applicant.*

Typed or Printed Name | _____

Signature & Date | _____